

Cannon Valley Trail Wheel Pass

Group Event Application

Cannon Valley Trail, 825 Cannon River Avenue, Cannon Falls, MN 55009
office: 507-263-0508, fax: 507-263-5843, Welch Station: 612-258-4141
email address: info@cannonvalleytrail.com

A **Wheel Pass** is required April 1 through November 1 for each person age 18 and older using wheeled, recreational devices such as bicycles, in line skates, skate boards, or similar. Those under 18 are free and are not to be counted when figuring total group size.

Sponsors of group use of the Trail may secure **Group Event** passes at a discount from the regular daily fee by filling out this application and returning it to the Trail Office. Please allow sufficient time for the Trail to process the application and mail the passes by 3rd class mail to the applicant. The Trail would like the application at least two weeks before the event is to take place. The Group Event pass is offered as a low cost option to the organizers of group events, but it is not required. However, if the Group Event option is not applied for in advance then regular rates apply. Group Event passes are valid for the duration of the event as approved, or all day, whichever is longer.

Welch Station Rest Areas: Groups often use the Welch Station Access for a rest stop. This works well and is encouraged. In case of inclement weather, use of a Trail building is possible. A 24' x 40' unfinished room is available at no charge. Reservations are **not** taken and it is to be shared by all who need it. Simply ask a Welch Station Trail staff person to open the room if needed. On a few dates per year it may be in use for special Trail events and not available.

Your use of the Trail is appreciated and the Trail looks forward to your visit!

How to Apply:

1. **Estimate the size** of your group (remember, only count those age 18 and older on bike or skates). It is recommended you estimate liberally in case group size exceeds expectations.
2. **Calculate fee required.** The fee schedule to use is determined by whether the event occurs on a weekend/holiday or weekday. Events of more than one day in length may use the weekday fee if a portion of the event occurs on a weekday. Note the minimum fees for each schedule.

Group Event Wheel Pass Fee Schedule:

weekend/holiday:

minimum	\$45.00
first 100	\$ 1.33 each
next 250	\$ 0.88 each
additional	\$ 0.44 each

weekday:

minimum	\$ 35.00
first 100	\$ 0.88 each
next 250	\$ 0.53 each
additional	\$ 0.26 each

Cost Example for 375 participants:

	\$133.00
	\$220.00
	<u>\$ 11.00</u>
weekend total	\$364.00
	\$ 88.00
	\$132.50
	<u>\$ 6.50</u>
weekday total	\$227.00

Unused and undated passes may be returned within 30 days for a full refund, except for minimum fee required.

3. **Fill out application** and send with payment to the Trail office.

The group sponsor must see to it that all passes are dated and conspicuously displayed on everyone's bicycle or person before entering the Trail. This display requirement can be waived by the Trail office if the participants are identifiable as part of the group, such as wearing sponsor T-shirts, or displaying "license plates" or similar. If you think you are eligible for a waiver of the display requirement please note it on your application.

Applicant: _____

Date of Application: _____

Address: _____

Contact Person: _____

day phone: _____

evening phone: _____

fax number: _____

Event Date (s): _____

Day 1:

beginning location: _____

turn around location (if any): _____

ending location: _____

estimated starting time: _____

estimated ending time: _____

Day 2 (if applicable):

Trail

beginning location: _____

turn around location (if any): _____

ending location: _____

estimated starting time: _____

estimated ending time: _____

Applying for (check one):

weekend/holiday rate: _____

weekday rate: _____

Estimated number of participants: _____

Fee from schedule: \$ _____

Total Enclosed: \$ _____ (Payable to Cannon Valley

Trail Use Only: _____

Display waiver requested (yes/no): _____

How will participants be identified as part of your group?

Mail or fax to: Cannon Valley Trail, 825 Cannon River Avenue, Cannon Falls, MN 55009